



**NGAUS**  
The National Guard Association of the United States



## **NGAUS 101**

# **NGAUS SUPPORT OF STATE ASSOCIATION AND TAG STATE EVENTS**

Each year, members of the NGAUS full-time staff and board of directors participate in a wide variety of state association and adjutant general leadership events.

Because most states hold their association conferences in the spring (sometimes as many as 5-6 on one weekend), please submit your request for NGAUS participation early (as soon as you have a firm date for your event). NGAUS funds these visits, so there is no charge to the states.

Some of the participation options include; presentation of leadership perspectives from the NGAUS chairman of the board, VP Army or Air, the NGAUS president, legislative department, industry, membership, museum, and more. At times, several NGAUS staff may attend your conference depending on the desires of the state. Our goal is to provide the support that helps your conference attain its objectives, and to communicate the programs and activities NGAUS is promoting on behalf of our members.

The State Conference Support Request Form (Attachment 1) will help facilitate NGAUS support of your conference. Fax this form to the number indicated to initiate the coordination process.

**One Massachusetts Avenue, NW  
Washington, DC 20001  
[www.ngaus.org](http://www.ngaus.org)  
202-789-0031**

Attachment 1



## State Conference Support Request

STATE: \_\_\_\_\_

TYPE EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_  
(ATTACH CONFERENCE ANNOUNCEMENT OR AGENDA)

POINT OF CONTACT (POC) NAME: \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL: \_\_\_\_\_

ALTERNATE POC NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NGAUS SUPPORT OR BRIEFINGS REQUESTED (NOTE: VISIT [WWW.NGAUS.ORG](http://WWW.NGAUS.ORG) FOR LISTINGS OF NGAUS DEPARTMENTS AND STAFF):

BOARD OF DIRECTORS (SPECIFY): \_\_\_\_\_  
PRESIDENT \_\_\_\_\_  
LEGISLATIVE DEPARTMENT \_\_\_\_\_  
INDUSTRY LIAISON \_\_\_\_\_  
MEMBERSHIP \_\_\_\_\_  
OTHER: \_\_\_\_\_

REQUESTED DATE/TIME OF BRIEFING: \_\_\_\_\_ / \_\_\_\_\_

NOTE: THE NGAUS REPRESENTATIVE WILL NORMALLY BRING AN EXHIBIT (IF AVAILABLE - FITS IN 10' X 10' AREA) AND A VARIETY OF HANDOUTS/PROMOTIONAL ITEMS; NGAUS SUPPORT OF YOUR FUNCTION IS AT NO COST TO THE STATE; NGAUS ASSUMES THAT EXHIBIT SPACE WILL BE PROVIDED AT NO CHARGE; PLEASE ADVISE IF SPACE FOR AN EXHIBIT IS NOT AVAILABLE.

OTHER COMMENTS: \_\_\_\_\_

\_\_\_\_\_

FAX THIS FORM TO THE ATTENTION OF:

PRIMARY  
LORETTA FILLS  
PHONE: 202-408-5894  
FAX: 202-682-0773  
EMAIL: [LORETTA.FILLS@NGAUS.ORG](mailto:LORETTA.FILLS@NGAUS.ORG)

ALTERNATE  
SIOBHAN HOLT-SHIELDS  
PHONE: 202-454-5305  
FAX: 202-682-0773  
EMAIL: [SIOBHAN.HOLT-SHIELDS@NGAUS.ORG](mailto:SIOBHAN.HOLT-SHIELDS@NGAUS.ORG)